



WELFARE OFFICER ROLE DESCRIPTION

Role

To be responsible for the implementation of good practice and child protection policies within the club.

Skills

- Approachable
- Good listener
- Good communication
- Tactful and discreet

Main Duties

- To ensure all possible child protection concerns (urgent and non urgent) are dealt with following the ASA Child Protection Guidelines (Wavepower document)
- To maintain, administer and manage the completion of the DBS check forms
- To be aware of the child protection policies and procedures of the ASA and to receive all updates of this nature from the ASA
- To ensure Wavepower is promoted by the notice on the club notice board
- To raise awareness of good child protection practice with the teachers and coaches through the ASA/Sports Coach UK Safeguarding & Protecting Children workshop plus selected others as directed by the ASA.
- To ensure volunteers (other than teachers and coaches) within the club are introduced to good child protection practice through the NSPCC module, Keeping Children Safe in Sport
- To attend the ASA Time to Listen workshop

Commitment

Dealing with issues as and when they arise plus attending the majority of the committee meetings.

Benefits to Self

Contribution to ensuring a safe environment is provided for young persons to enjoy sport.